

Site Supervisor Form

INTERN EVALUATION FORM

***** TO BE COMPLETED BY THE JOB SITE SUPERVISOR*****

Name of Student Intern: _____ Date _____

Length of Assignment (dates): _____

Faculty Sponsor: _____ Faculty E-mail Address: _____

RELATIONS WITH OTHERS:

- Exceptionally well accepted
- Works well with others
- Gets along satisfactorily
- Has some difficulty working with others
- Works poorly with others

JUDGEMENT:

- Exceptionally mature
- Above average in decision making
- Usually makes the right decision
- Often uses poor judgment
- Consistently uses poor judgment

ABILITY TO LEARN:

- Learns very quickly
- Learns readily
- Average in learning
- Rather slow to learn
- Very slow to learn

ATTENDANCE:

- Regular
- Irregular

ATTITUDE:

- Outstanding enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent
- Definitely not interested

DEPENDABILITY:

- Completely dependable
- Above average dependability
- Usually dependable
- Sometimes neglectful or careless
- Unreliable

QUALITY OF WORK:

- Excellent
- Very good
- Average
- Below average
- Very poor

PUNCTUALITY:

- Regular
- Irregular

OVERALL RATING:

- Excellent Very Good Average Below Average Poor

BRIEF DESCRIPTION OF THE INTERNSHIP ASSIGNMENT:

COMMENTS: (use other side if necessary)

Site Supervisor's printed name and title _____

Signature _____

Phone: _____ Site Name: _____

Address: _____